

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

504 Avenue Alhambra, Suite 304 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsdsanitary@comcast.net

MINUTES BOARD OF DIRECTORS REGULAR MEETING February 16, 2006

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:35 p.m.

ROLL CALL: Attending Directors: President Matthew Clark, Vice President Leonard Woren, Secretary Fran Pollard, Treasurer Ric Lohman, and Board Member Gael Erickson.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

PLEDGE OF ALLEGIANCE: President Clark led those present in reciting the Pledge of Allegiance.

GENERAL PUBLIC PARTICIPATION
None.

ACTION AGENDA

- 1. Consideration of Semi-Annual Variance Application: Daniel Polk, APN: 047-212-100, Palma & Ferdinand, El Granada, 2,571 sq. ft. parcel, zoned R-1/S-1 (5,000 sq. ft. min.), proposed Single-Family Dwelling.**

District Counsel Jonathan Wittwer reviewed the findings provided in the agenda packet with the Board. He recommended that the Board make a determination that the required findings for this variance application had been met. The following members of the public addressed the Board regarding this item:

Lynnette Curthoys – El Granada resident who neighbors the subject parcel. She distributed a letter written by her as part of the public record, and spoke in opposition to the project.

Michael McCracken – An attorney representing the property owner, spoke in favor of the project.

Jeff Boone – The property owner's architect, explained the project's application and approval process.

ACTION: Director Lohman moved as follows:

To approve the Variance Application of Daniel Polk for a sewer permit for development of the substandard lot at the corner of Palma and Ferdinand subject to the following conditions of approval:

1. the development on this parcel must remain proportional from a wastewater generation standpoint to the size of the parcel being approximately one-half the minimum parcel size for its zone district;
2. without prior approval by GSD, there shall be no modification of the project plans involving any of the following: expansion of any structure, increase in the number of bedrooms or bathrooms (including partial), conversion of office or other space to bedroom or bathroom (including partial) space, or increase in impervious surface;
3. no sewer permit shall be issued until at least ten days after final approval of the Coastal Development Permit (CDP) for this development project and submittal by the property owner of the final approved CDP plans to GSD for determination that said CDP plans are consistent with the plans submitted for this variance approval; and
4. any sewer permit issued for this development project shall contain conditions 1 and 2 above and shall be recorded with the Office of the San Mateo County Recorder, at the applicant's expense.

This approval shall not constitute precedent for any other variance approval. (Lohman/Erickson). Approved 3-2 (Pollard-no, Woren-no in protest).

President Clark reordered the agenda to consider Item 4 for the benefit of a member of the public in attendance.

4. Consideration of a Letter to the San Mateo County Board of Supervisors Concerning Proposed Comcast Franchise Renewal and Support for Reallocation of Funding for Mid-Coast Television (MCTV) Public, Educational and Governmental Programming.

Mike Day, the Vice-President of MCTV, addressed the Board regarding the Comcast Franchise Agreement going before the San Mateo County Board of Supervisors for renewal on February 23, 2006. Mr. Day urged the District Board to send a letter to the County Supervisors supporting MCTV's request for funding of public access TV on the Coastsides. A sample letter was provided in the agenda packets. MCTV broadcasts the District's monthly board meetings.

ACTION: Director Woren moved to send the letter as provided in the agenda packet with one typographical correction, and with the following additional comments inserted: 1) that Comcast adhere to its original agreement obligations, and 2) that channel 6 remains the designated MCTV channel number. (Woren/Pollard) Approved 5-0.

2. Consideration of Agreement with Wittwer & Parkin, LLC for District General Counsel Services.

District Counsel Jonathan Wittwer reviewed and discussed the revised contract provided to the Board for legal services. President Clark commended Mr. Wittwer for his service to the District and expressing his appreciation on behalf of the District Board.

ACTION: Director Woren moved to approve the Agreement with Wittwer and Parkin, LLC for District General Counsel Services. (Woren/Erickson).
Approved 5-0.

3. Status Report on the Nurseryman's Exchange Proposal to Dispose of Excess Irrigation Water into the Sewer System.

The General Manager reviewed the letter provided by S.A.M. Engineers Whitley Burchett Engineers, who recently performed an analysis of the excess irrigation water. Whitley Burchett concluded in the letter that the proposed irrigation water disposal would have no adverse effect on the S.A.M. treatment plant operations. The General Manager outlined his concerns regarding which agency had jurisdiction over the project. The Board directed the General Manager to meet with District legal counsel and the S.A.M. General Manager and legal counsel to discuss the ramifications of the project further.

5. Continuation of Interim Ordinance for LCP Update and Wet Weather Overflow Prevention for Residential Development in Community Open Space Conservation District.

Counsel Wittwer reviewed his staff report provided in the agenda packet, and recommended that the Board of Directors determine to continue in effect the Interim Ordinance adopted in August 2004 prohibiting the acceptance, processing or approval of sewer permits for residential development within the COSC Zoning District until a reasonable time period after the County and the Coastal Commission approve and certify the LCP and GSD and SAM have developed a feasible plan as to how to address the results of the LCP Update and wet weather sewage overflows and reevaluate said Interim Ordinance on or before February 29, 2008.

ACTION: Director Woren moved to continue in effect Ordinance 157, to be reevaluated by February 29, 2008. (Woren/Pollard) Approved 5-0.

CONSENT AGENDA

- 6. Approval of Regular Meeting minutes for January 19, 2006.**
- 7. Approval of February 2006 warrants totaling \$131,789.99 (Check # 2252- 2283)**
- 8. Approval of Assessment District Administrative Costs Fund distribution #30 totaling \$927.93 .**
- 9. Approval of January 2006 Financial Statements.**

ACTION: Director Woren moved to approve the Consent Agenda.
(Woren/Lohman). Approved 5-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

10. Sewer Authority Mid-Coastside.

Director Woren announced a second water summit to be held by the Water Advisory Commission in the near future, and SAM's plans to hold a commemorative 30th anniversary function.

11. Report on other seminars, conferences, or committee meetings.

Director Pollard reported on the San Mateo County Chapter of the CSDA meeting held on February 7, 2006.

INFORMATION CALENDAR

12. Treasurer's Report.

Director Lohman reviewed the quarterly investment report for the period ending December 31, 2005.

13. General Manager's Report.

- CSD Update – The General Manager reported on his meeting with Dave Holland, Director of Parks for the County of San Mateo. He also stated that he will set up a special meeting for the Board to discuss the CSD and parks issues with Mr. Holland.

- Naples Beach Pump Station/Medio Creek Crossing Project Update – The General Manager reported that the project was still in the regulatory approval stage.

14. Administrator's Report.

Nothing further to report.

15. Attorney's Report.

Nothing further to report.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:55 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Fran Pollard, Secretary

Date Approved: March 16, 2006